



Navarro College
APPLICATION FOR PRIOR LEARNING ASSESSMENT (PLA)

STUDENT INFORMATION:

Name: _____
Last First MI Social Security Number Date of Birth

Email: _____ Phone: _____

Program of Study: _____

FOR STUDENTS: READ THE FOLLOWING GENERAL POLICY CAREFULLY

- No assurances of the number of credit hours awarded can be made prior to a Navarro College review.
- Students who are currently enrolled at Navarro College and pursuing a Navarro College credential are eligible for PLA consideration upon completion of fifteen (15) semester hours in residency at Navarro College with a minimum grade point average (GPA) of 2.0 or higher and in good standing.
- Credit for PLA is limited to a maximum of 25% of the credits necessary for a degree or certificate.
- Credit for prior learning shall be awarded in accordance with consistent methods established by the awarding department/division and school and based upon documented learning. Transferability of awarded prior learning credit will be at the discretion of the receiving institution.
- Navarro College shall not grant credit for courses taken on an audit basis at any institution.
- Credit for prior learning shall be granted only for demonstrated learning outcomes and/or competencies comparable in nature, content, and extent to those that successful students achieve by participation in Navarro College's approved non-developmental courses and programs. Comparability shall be based on the officially approved learning outcomes and competencies articulated in Student Learning Outcomes (SLOs).
- Certain licenses and certifications awarded from non-Texas institutions may be eligible for credit if a reciprocity agreement exists with the State of Texas.
- Credit awarded shall be ungraded course credit unless an adequate basis exists for assigning a grade.
- Navarro College shall not award partial-course credit for prior learning. Only full course credit will be awarded for qualifying prior learning assessment.
- Credit granted for prior learning is not eligible for financial aid or veterans' education assistance, and such credits will not be counted toward full-time status for scholarship purposes. However, awarded credit will count toward the maximum time frame to graduation (150% of the credits necessary for graduation) for financial aid purposes.
- Reasonable recording fees may be assessed by the Office of Admissions and Records and/or the evaluating department/division to offset the cost of evaluating prior learning for credit.
- Payment of fees does not guarantee the award of credits.

*I request assessment for prior learning as indicated below. I have read and understand the general policy as outlined, and understand that **payment of fees is non-refundable and does not guarantee award of credits**. I further understand that credit awarded will be posted to my transcript at the end of the grading period in which approval is granted.*

Student Signature

Date



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FOR OFFICE USE ONLY:

FEES DUE (PLEASE INCLUDE ALL APPLICABLE PLA FEES)			
Type of Assessment: (No Additional Fees Due to Navarro College)	Type of Assessment: (Non-Refundable Fees)		Cost:
<input type="checkbox"/> American College Testing Program (ACT)* <input type="checkbox"/> Advanced Placement (AP) <input type="checkbox"/> Military (Joint Services Transcript – JST) <input type="checkbox"/> Articulation (Credit from U.S. or Foreign Non-Regionally Accredited Institutions) <input type="checkbox"/> College Level Examination Program (CLEP) (Fee paid directly to CLEP, if required)* <input type="checkbox"/> DANTES Subject Standardized Test (DSST) (Fee paid directly to DSST, if required)* <input type="checkbox"/> Industry Certification and Licensures (with established crosswalk) <input type="checkbox"/> International Baccalaureate (IB)* (Fee paid directly to external agency, if required) <input type="checkbox"/> Scholastic Aptitude Test (SAT)* <input type="checkbox"/> Other approved course equivalences	<input type="checkbox"/> Departmental Challenge Examination (\$65 per semester credit hour) Course Lab Fees (as applicable) <input type="checkbox"/> Prior Learning Assessment Portfolio (I have successfully completed EDTC 1050 or equivalent) <input type="checkbox"/> Portfolio Assessment (\$65 per semester credit hour awarded) <input type="checkbox"/> Test Proctoring Fee (NC Testing Center) (can include Departmental Exam, CLEP, DANTES, SAT/ACT/IB Exams)	_____ credits x \$65 = \$ _____ See Course Fee Schedule \$ _____ \$100/EDTC 1050 Tuition \$ _____ _____ courses x \$65/SCH = \$ _____ \$25 Testing Fee \$ _____ Total Due = \$ _____	

**A \$25 Test Proctoring Fee may be required for students taking assessments in a Navarro College Testing Center location.*

FEE PAYMENT (OFFICE USE ONLY)		
Receipt Number: _____	Cashier Initials (Attach Copy of Receipt): _____	Amount Received: \$ _____

REPORT OF PRIOR LEARNING CREDIT AWARD							
Faculty Evaluator Name: _____				Department: _____			
Faculty Evaluator Signature: _____						Date: _____	
Course No.	Course Title	Credits	Grade	Faculty Evaluator Initials	Date	Department Chair Initials	Date

 Dean's Signature

 Date